

KOSHA's Measures to Protect Staff from COVID-19

01

Support for the personal hygiene management of the staff



Hand sanitizer

Alcohol-based hand rubs are equipped in every elevators and toilets of each floor.



Face mask (N95)

Staff are given face masks and encouraged to wear them while working in the office.



Air purifier

Air purifiers are set up to improve the air quality in the office.



02

Improve the methods of facility management and operation



Ventilation

KOSHA buildings are regularly disinfected. Stairway hand rails, elevators, etc. are sterilized everyday. It is required to make sure there is adequate ventilation in the office 4 times a day.



Fever check

Do fever checks for those who are entering the KOSHA buildings with thermal imaging cameras. Persons with high fever go through a detailed temperature test. Those with the body temperature of 37.5°C or above are forbidden to enter the buildings.



Cafeteria operation

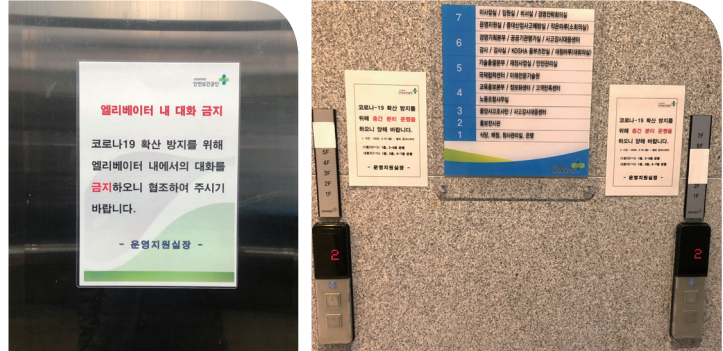
Transparent acrylic panels are installed on the tables in the cafeteria. Flexible lunch hour (assigned by floor) is operated to minimize physical contacts.





Elevator operation

Staff are advised to use different elevators by floor and restrict conversation in the elevator.



Public facilities

Restrict the use of public facilities such as fitness center and shower room to prevent spread of virus.



Commuting buses

Expand the number of commuting buses to disperse the passengers.



Video conferences

Minimize the business meetings and hold video conferences instead of face to face meeting. If unavoidable, participants are required to wear face masks.



03

Follow the government's policy of 「Intensive Social Distancing Campaign」



Home-office by turns

Home-office work program is running for reducing number of staff in the office.



Commuting

So far, the public transportation or car pool have been encouraged to reduce fine dust and protect the environment; however, commuting by one's own car is now encouraged to minimize the usage of the public transportation.



Childcare leave

Staff are encouraged to use their childcare leave in order to take good care of their children whose beginning of school day has been delayed.

* Currently all schools and day care centers are shut down by executive order.



Prohibit social gatherings

Dinner after a business meeting is banned. We refrain from social gatherings among staff.

